



Teamwork - how chapters and sections can work together

Student chapters and their sponsoring sections should work together. Students should be as supportive of section activities as the section should be of the students.

Student Chapters

- Inform section of activities and invite them to deliver technical presentations
- Attend section board meetings when invited
- Volunteer at section events when required
- Volunteer to help with section community activities
- Attend section events and meetings, and ensure the section is welcomed at your university
- Enter student paper contests, particularly if sponsored by your section
- Apply for section scholarships
- Be appreciative of funding provided by sections
- Arrange for a section officer to visit your chapter on a regular basis. Assist with planning these visits
- Deliver presentations to sections
- Watch any electronic broadcasts or recordings provided by sections
- Ensure upon graduating that students maintain their SPE membership as young professionals
- Apply for funding from sponsoring sections for social activities
- Attend presentation by Young professionals & think about how they shape their career
- Work hard in any internship/recruitment opportunities provided by the section.
- Use technical training seminars to gain valuable experience and skills
- Seek help from sections and Young professionals where required (e.g. technical questions, career advice)
- Refer to the section's forum for questions
- Assist section in organizing a field trip for your chapter
- Help collect materials provided by the section

Sponsoring Sections

- Sponsor student events
- Deliver technical presentations to chapter
- Invite student chapter officers to attend section board meetings
- Invite students to volunteer at section events (audio visual, registration, etc.)
- Invite students to participate in section community activities
- Hold Section meetings at university
- Provide student paper contest judges
- Sponsor student paper contests
- Provide section scholarships to students and other financial support
- Section officers to visit chapter on a regular basis
- Provide university seniors and graduate students with opportunities to deliver presentations
- Provide video conference or recordings of section meetings for students
- Contact students whose membership status has changed to "graduate" and encourage them to maintain their membership
- Have young professionals deliver presentations about their career experiences at universities
- Create internship/recruiting campaigns
- Encourage young professionals to help students with studies
- Operate an online forum for seeking/sharing technical advice
- Deliver presentations about SPE in general to all industry-related university departments
- Arrange/sponsor a field trip for students
- Provide administrative support
- Recruit technical lecturers to supplement curricula/faculty
- Provide technical support to improve communication with potential sponsoring companies

Requirements and Responsibilities of Section/Chapter Liaison

Each chapter has a section/chapter liaison appointed by its sponsoring section. The liaison is a member in good standing and a member of the sponsoring section board. Each section/student chapter liaison serves 2 years. The liaison maintains contact with the chapter, assists with program development and offers suggestions for activities. The liaison attends many of the chapter meetings and activities and encourages industry personnel to attend and participate.